



## PARKS ADVISORY COMMITTEE



# AGENDA

Monday, May 9, 2022

6:00pm

Public Meeting Session - GoToMeeting

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### **PAC Meeting**

- I. Introductions – (5 min.)**
- II. Public Comment – (up to 10 min.)**
- III. Assignment Review – (5 min.)**
- IV. Review of Meeting Summary – All (2 min.)**
- V. New Business**  
No New Business to Discuss
- VI. Old Business (20 min.)**
  - 1) Armitage Campground Expansion Public Meeting
  - 2) HBRA Coast Fork Access
  - 3) District 5 PAC Vacancy
  - 4) Harbor Vista Cabins & PAC Field Trip
- VII. Staff Updates/Reports – (60 min.)**
  - 1) American Recovery Plan Act (ARPA) Projects
  - 2) Parks Funding Plan
- VIII. Open – All (5 min.)**
- IX. Operations Reports - (5 min.)**
- X. Meeting Wrap-up/Assignments – (5 min.)**
- XI. Adjourn**

### 2022 Meeting Dates:

JANUARY 10	MAY 9	SEPTEMBER 12
FEBRUARY 14	JUNE 13	OCTOBER 10
MARCH 14	JULY NO MEETING	NOVEMBER 14
APRIL 11	AUGUST NO MEETING	DECEMBER 12

## Lane County Parks Advisory

April 11, 2022  
Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.  
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

[http://lcpubw05.lanecounty.org/Information/PW\\_Parks/PAC\\_03142022.mp4](http://lcpubw05.lanecounty.org/Information/PW_Parks/PAC_03142022.mp4)

Members Present: Jim Mayo, Kevin Shanley, Greg Hyde, Carl Stiefbold, Mike Allen, Timothy Foelker

Members Absent: None

Staff Present: Brett Henry, Ed Alverson, Cynthia Schlegel

Guests Present: Dean Leonard (Faithful & Gould)

Chair Mayo called the meeting to order at 6:01 p.m.

00:00:30 Introductions

00:02:20 Public Comment

- None

00:02:32 Announcements

- None

00:02:33 Assignment Review

- Ed Alverson will provide an update on the BLM fuels reductions grant and current projects.
- Mike Allen will give an update on the Climate Advisory Committee Report.
- Stewart Covered Bridge update, Ranger Bowen followed up with homeowner Trevor Lockward regarding the possibility of putting in a fence, but area is in a County Road right-of-way. Bowen is checking in with the Roads Division.
- Henry will provide an update on the Harbor Vista cabins and look in to a field trip. Henry stated the cabins are almost completed.

00:04:47 Review of Meeting summary for March 14, 2022

- Approved with one correction; Mike Allen motioned, Carl Stiefbold seconded, motion passed unanimously.

#### 00:09:00 New Business

- Facility Condition Assessment – Phase Two Report  
Dean Leonard from Faithful and Gould presented the Facilities Condition Assessment phase two report. An additional thirteen parks were assessed in the second phase. The results from the Facility Condition Index ratings indicated that one park (Triangle Lake Park) was rated in good condition, ten parks (Archie Knowles, Bender Landing, Howard Buford, Camp Lane, Farnham, Hendricks Bridge, Linslaw, Perkins Peninsula, Westlake, and Zumwalt) were rated as in poor condition, and two parks (Harbor Vista and North Jetty) were rated as in very poor condition. The total deferred maintenance over the study period is \$8,001,090; however, if there are no capital investments made toward the deficiencies, the costs will grow to an estimated \$11,314,492 over the next ten years.
- BLM Fuels Reduction Status  
Ed Alverson gave a PowerPoint presentation on Fuels Reduction Funding from the Bureau of Land Management. The Lane County Community Wildfire Protection Plan has actions identified and one is related to hazardous fuels in landscape. The Parks Division was awarded \$150,000 from BLM for fuels reduction in fiscal year 2022.

#### 00:53:48 Old Business

- Armitage Campground Expansion  
The Open House is scheduled on April 12, 2022 in the Goodson Room at 6:00pm. A press release was distributed and the project is listed in more detail on the Lane County Parks website. The meeting will be chance for the public to provide feedback on the preliminary engineering design.
- District 5 Parks Advisory Committee Vacancy  
The applicant withdrew their application. Henry received a recommendation for Bob Wilson and is waiting to hear back from him. Henry asked the PAC to assist with recruiting.

#### 00:59:05 Staff Updates/Reports

- American Recovery Plan Act  
Lane County Public Works was awarded \$4.27 million in funding for water and sewer infrastructure at Orchard Point, Richardson, Armitage, and Baker Bay.
- Fern Ridge Water Storage Tanks  
Four tanks will be added to the water system to double the storage capacity at Richardson and Orchard Point parks. Hopefully the tanks will be installed prior to the end of the summer once the environmental and cultural permitting is received from the Army Corps of Engineers.
- Local Option Levy  
The Phase Two Facilities Condition Assessment report will go to the board on April 26, 2022. The Parks Division identified funding to hire a public polling consultant to distribute a survey to likely voters in May. The Division will hire a public information consultant to assist with marketing materials and public messaging. Stakeholder meetings in the four regions of the county will begin in May as well.
- Climate Advisory Committee Report  
Mike Allen gave an update on the efforts of the Climate Advisory Committee. The updated second phase plan will go back to the Board of Commissioners on April 12, 2022. The third phase of the plan will deal with resilience.

01:27:21 Open

- Member general comments and discussion.

01:40:44 Operations Report

- The Parks Operation Report was included in the meeting materials.
- The Parks Division received a grant from the Oregon State Marine Board for assistance at Forest Glen to improve the boat ramp, parking facilities, and accessibility.
- Henry stated that the Parks Division applied for Rivers, Trails, and Conservation Assistance (RTCA) technical assistance grant through the National Park Service for public engagement and a preliminary design at Eagle Rock Park.

01:48:30 Meeting Wrap-up/Assignments

- Henry will send the PAC the phase two FCA reports for Perkins and HBRA.
- Alverson will share unit cost numbers with the PAC.
- Foelker suggested using the injection method for control of some weedy plants.
- Foelker requested a list of parks to visit as a new PAC member.
- Find out more information on the development of the Political Action Committee for the funding measure.

Mayo adjourned the meeting at 7:51 p.m.





# CAMPGROUND EXPANSION OPEN HOUSE



# PROJECT TEAM

- Brett Henry, Lane County Parks Division Manager
- David Dougherty, Principal; Dougherty Landscape Architects (DLA) Design
- Eric Parsons, Associate; DLA Design
- Nathan Patterson, Principal; Branch Engineering
- Alby Thoumsin, ISA Certified Arborist; Sperry Tree Care
- Ashleigh Riolo, Lane County Public Works Project Manager
- Ed Alverson, Lane County Parks Natural Areas Coordinator
- Todd Bowen, Lane County Parks Supervisor

# PURPOSE OF OPEN HOUSE

## ▶ Objectives

- ▶ Information on Progress
- ▶ Feedback on Planning & Preliminary Design
- ▶ Feedback on Campground Design Options

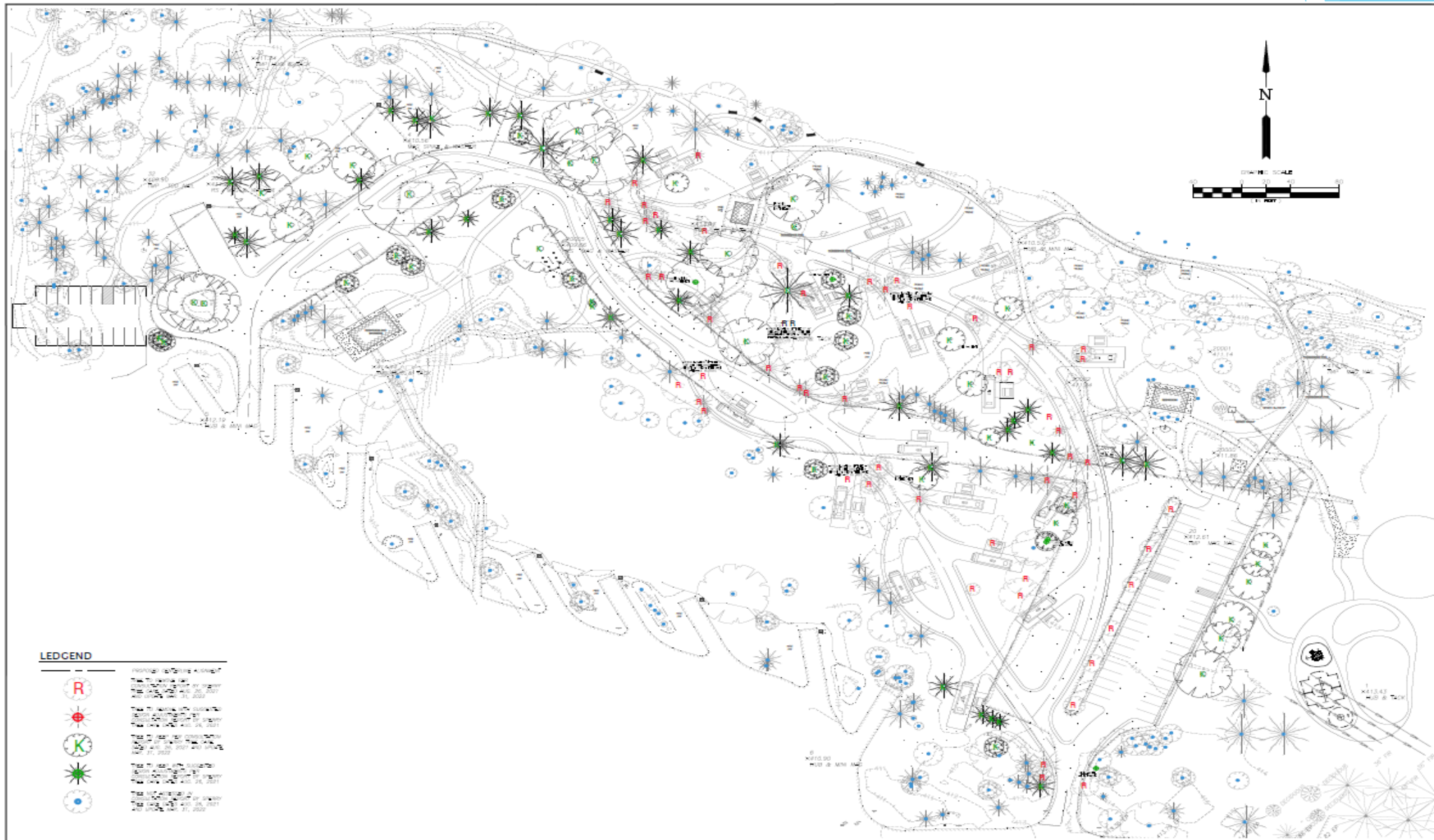
## ▶ Project Background

- ▶ Engineering Design & Planning
  - ▶ Campground Layout (Road, Campsites, Utilities)
    - ▶ Minimize Impact to Natural Areas & Park Visitors
- ▶ Timeline & Funding Resources





# RV CAMPGROUND DESIGN - TREE IMPACT





# DESIGN PLAN FOR RV EXPANSION



## LEGEND

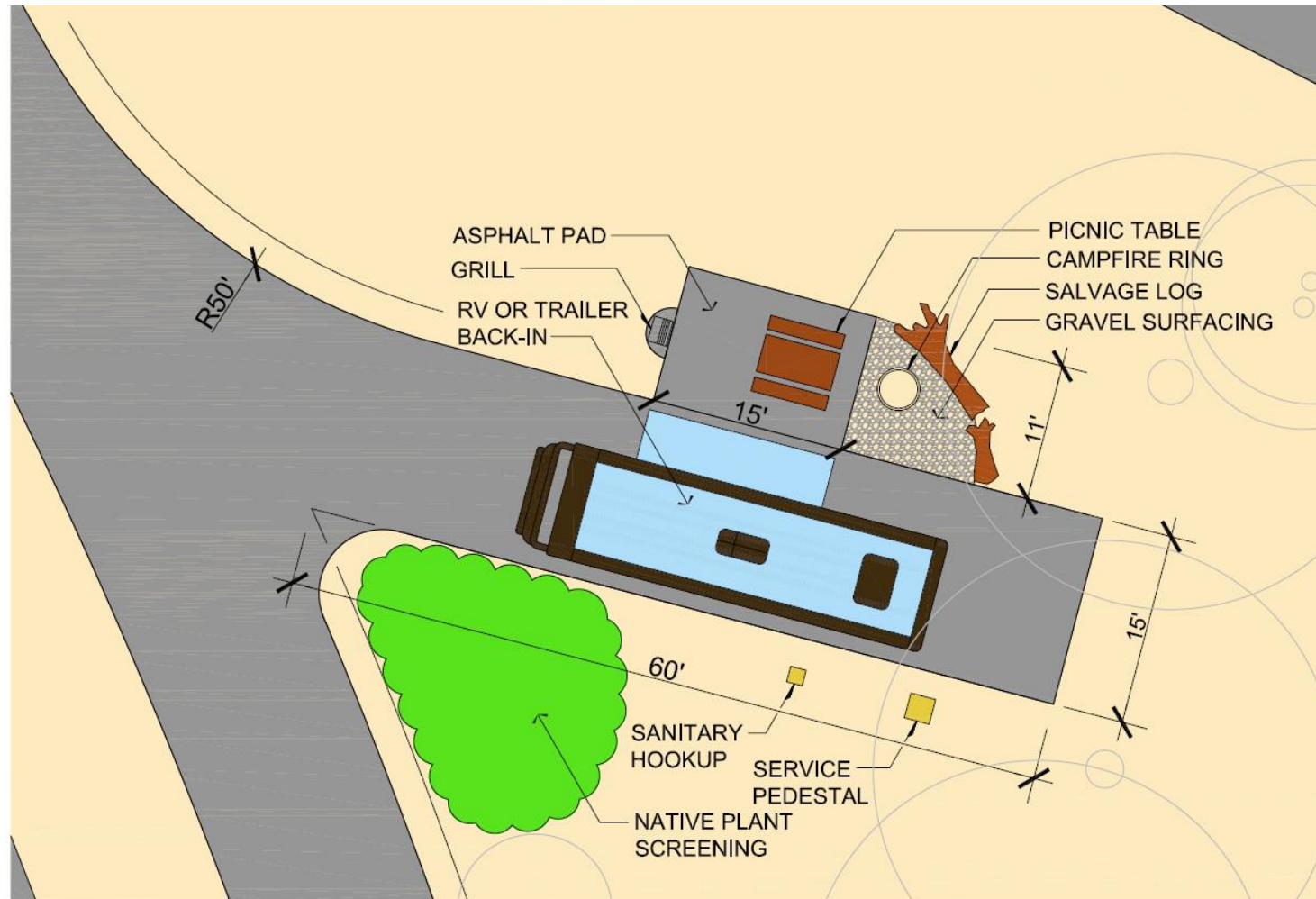


## ARMITAGE PARK CAMPGROUND EXPANSION AND PARK IMPROVEMENTS CONCEPTUAL SITE PLAN

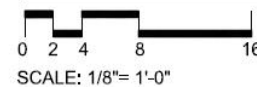
12 APRIL 2022

14

# DESIGN PLAN FOR RV EXPANSION

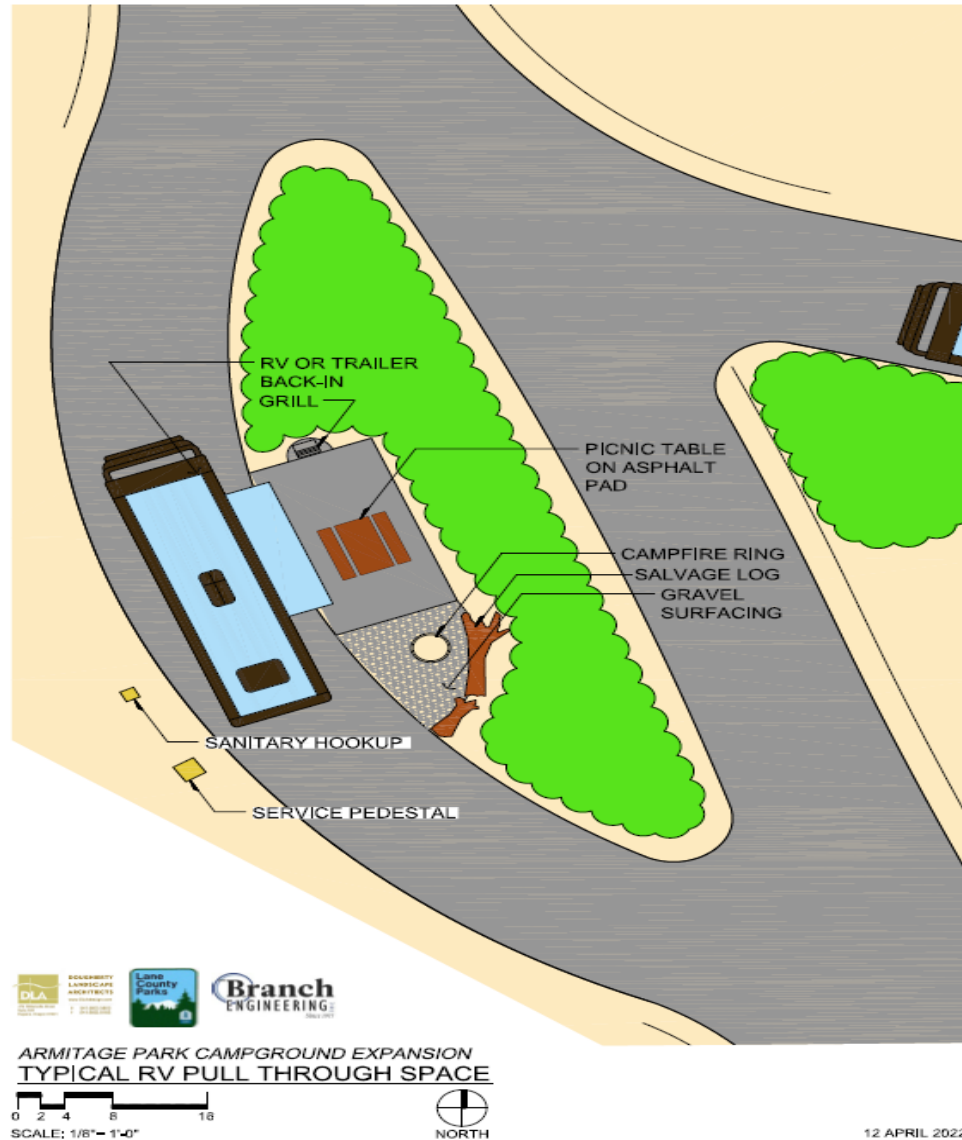


ARMITAGE PARK CAMPGROUND EXPANSION  
TYPICAL RV BACK-IN SPACE





# DESIGN PLAN FOR RV EXPANSION



# PRELIMINARY COST ESTIMATE

## ARMITAGE RV PARK IMPROVEMENTS

RV Site Expansion	Cost Estimate
New RV Sites - Excavation	\$135,139.75
Electrical & Communication	\$157,680.00
New Loop Road/Paving of New RV Sites	\$712,471.58
Tree Removal	\$60,000
Wastewater	\$445,610.00
<b>Project Subtotal</b>	<b>\$1,510,901.33</b>
Project Contingency @ 20%	\$302,180.27
<b>Project Total</b>	<b>\$1,813,081.60</b>

New Septic System and Drainfield	Cost Estimate
18,000 Gallon Septic Tank	\$60,000
4250 LF Drainfield	\$250,000
Treatment Estimate	\$200,000
<b>Project Subtotal</b>	<b>\$510,000</b>
Project Contingency @ 20%	\$102,000
<b>Project Total</b>	<b>\$612,000</b>



SLOPED PATH  
1:20

6' ACCESSIBLE PATH

PAVED PAD FOR PORTABLE  
RESTROOM BUILDING

RIVER  
ACCESS

INFO SIGN(S)/  
KIOSK  
DIRECTION  
SIGN

EXISTING  
GRAVEL DRIVE  
EXISTING  
PAVING EDGE

ARRIVAL SIGN  
ARRIVAL  
OPEN SPACE

EXISTING TRAIL  
Approximated  
in field

10' BOAT ACCESS  
PATH

GATHERING  
SPACE/OVERLOOK

WIDENED  
PAVEMENT  
EXISTING DRAINAGE  
DITCH TO BE REPLACED  
10' x 80' LONG LOADING  
ZONE (3) VEHICLES  
15' WIDE ONE WAY  
LANE SOUTH-BOUND

6' ACCESSIBLE PATH

12' WIDE OFF LOADING  
AND CIRCULATION

(2) ADA PARKING SPACES  
W/ SIDE "AISLE"

7' WIDE CONNECTOR TRAIL

EXISTING PARKING  
ROW TO REMAIN

# HOWARD BUFORD RECREATION AREA

## RIVER ACCESS IMPROVEMENTS

Concept Plan [Draft 4.22.22]





## HOWARD BUFORD RECREATION AREA

Coast Fork Willamette River  
Nonmotorized Access Open House

Join us for an open house discussing river access concept designs  
for Howard Buford Recreation Area!

**When:** Tuesday, May 10th, 4:30 to 6:30 PM

**Where:** Mt. Pisgah Arboretum's White Oak Pavilion

## ÁREA DE RECREACIÓN HOWARD BUFORD

Tenedor costero Río Willamette  
Casa abierta de acceso al río no motorizado

¡Únase a nosotros para una jornada de puertas abiertas sobre los  
diseños conceptuales de acceso al río para el área recreativa de  
Howard Buford!

**Cuándo:** martes 10 de mayo, de 4:30 a 6:30 PM

**Dónde:** White Oak Pavilion de Mt. Pisgah Arboretum



**LANE COUNTY PARKS DIVISION  
2022 FUNDING PLAN IMPLEMENTATION CALENDAR**

<b>DATE</b>	<b>ACTIVITY</b>
January 10, 2022	Parks Advisory Committee – Update on next steps/Review Work Plan
February 1, 2022	Board of County Commissioners – Update on next steps/Review Work Plan
March 14, 2022	Parks Advisory Committee – Review Staff Recommendations of Priority Capital Improvement Projects
April 11, 2022	Parks Advisory Committee – Review Phase 2 Deferred Maintenance Report; Update on Capital Project Priorities
April 26, 2022	Board of County Commissioners – Review Phase 2 Deferred Maintenance Report; Update on next steps
June 13, 2022	Parks Advisory Committee – Review Public Opinion Survey Results; Consider staff recommendations for funding plan implementation and forward to Board of County Commissioners
June 2022	Board of County Commissioners – Staff Report and Recommendations for Implementing Funding Plan
July 2022	Board of County Commissioners – Consider Board Order/Resolution to submit local option levy to voters at November 2022 General Election
August 2022	Board of County Commissioners – Last available meeting for any final adjustments to levy proposal prior to ballot title filing deadline
August 19, 2022	Deadline for Ballot Title/Referral Text to County Elections Official
September 8, 2022	Filing deadline for Form 801 (official ballot measure title, description) to County Elections Official
<b>November 8, 2022</b>	<b>General Election</b>

## LANE COUNTY PARKS DIVISION

### 2022 FUNDING PLAN IMPLEMENTATION WORK PLAN

#### December 2021 – January 2022

- January 10, 2022 – Parks Advisory Committee (PAC)
  - Present implementation calendar and work plan. Receive feedback and revise as necessary.
- Evaluate and Prioritize Phase 1 Deferred Maintenance Projects and FY 23-27 Capital Improvement Plan approved by PAC and BCC
  - Develop Priority Matrix (example categories listed below)
    - Project need based on impacts to functionality of the park, site, or facility. Consider risk of failure.
    - Safety impacts to park visitors and/or staff
    - Available Funding Sources – Existing Park Division funds, SDC's, County discretionary funds (e.g., general funds, ARPA, video lottery, etc.), county road funds, grant funds, revenue bonds, etc.
    - Funding Capacity – Is the project within the funding capacity of the parks division with or without other resources? Can the project be phased?
    - Ongoing Costs – Consider costs of ongoing maintenance
    - Revenue Production – Does the project impact the ability for the division to collect additional revenue from user fees, state and federal agencies, and/or private industry?
    - 2018 Master Plan – Is the project a priority within the parks master plan?
    - Political and/or Regional Priorities – Is the project a priority of the BCC and/or regional stakeholders?
    - Partnerships – Is the project associated with or have potential to be a project supported by partner agencies?
  - Utilize Matrix to Prioritize Capital Projects (Include staff in process) – **Scheduled for January 19**
    - Phase 1 – Deferred Maintenance
    - Current Capital Improvement Plan
- Re-evaluate Levy Rates based on Revised County-wide Assessed Value – **Completed**
- Road Fund Eligible Projects – Work with County Engineer and staff to determine the eligibility of funding road projects within county parks. Determine the ability of engineering services of managing asphalt related projects within county parks.
- Contract for Phase 2 of Facility Assessment Report – **DONE**

#### February 2022

- February 1 – Board of County Commissioners (BCC) meeting
  - Update on Implementation Calendar and Work Plan
- Solicit project ideas from regional stakeholders (e.g., cities, park districts, non-profits, conservation organizations, recreation advocates, clubs, chamber of commerce's, Travel Lane County, etc.) including feedback on existing list of projects.

- Meet with Federal and State agencies to review funding plan and solicit feedback on potential partnerships, projects, and transfers/exchanges
- Begin writing Capital Projects report for review by PAC in March
- Contract for marketing services to assist with developing and implementing an information/awareness campaign about the services and needs of the park system.  
**\$35k in budget for marketing services contract**

### **March 2022**

- Finalize 1<sup>st</sup> Draft of Capital Projects Prioritization Report
- March 14 – PAC meeting
  - Capital Projects Prioritization Report presented to PAC
- Revise report(s) based on feedback from PAC.
- March 15 – Receive initial draft of Phase 2 Facility Assessment Report - with recommendations and cost estimates
- Contract with FM3 Public Opinion Research or similar firm to conduct public opinion survey

### **April 2022**

- Revise Capital Projects Prioritization Report based on Phase 2 Facility Assessment Report
- April 11 – PAC meeting
  - Present Phase 2 Facility Assessment Report and Capital Projects Prioritization to PAC. Solicit feedback.
- April 26 – BCC meeting
  - Phase 2 Facility Assessment Report presented to BCC. Additional key updates are also provided.
- Refine operating and capital budgets
- Initiate public awareness campaign

### **May 2022**

- Initiate, complete, and evaluate public opinion survey
- Revise funding plan recommendations and capital projects priority list

### **June 2022**

- June 13 – PAC meeting
  - Present public opinion survey results, funding plan recommendations, and capital projects priority list to the PAC. PAC to consider forwarding recommendations to the BCC.

- June – BCC meeting
  - Present revised funding plan recommendations and capital projects priority list to the BCC. Include Local Option Levy recommendation.
  - Revise recommendations and projects based on BCC direction.

### **July 2022**

- July – BCC Meeting
  - Consider Board Order/Resolution to submit local option levy to voters at November 2022 General Election
- Friends of Lane County Parks is formally formed as a political action committee. Paperwork filed with the Secretary of State. Campaign fundraising begins. *(County resources cannot assist with promotion of levy)*

### **August 2022**

- August – BCC Meeting
  - Last available meeting for any final adjustments to levy proposal prior to ballot title filing deadline
- August 19 – Deadline for Ballot Title/Referral Text to County Elections Official

### **September 2022**

- September 8 – Filing deadline for Form 801 (official ballot measure title, description) to County Elections Official
- Public Info Campaign in full swing through election day

### **November 2022**

- November 8 – **ELECTION DAY**



## **Lane County Parks Natural Areas Operations Report for April 2022 - Ed Alverson**

-A big task this month (and team effort) was preparing and submitting an application to BLM for an Assistance Agreement to provide funding for fuels reduction/management in eight Lane County Parks. If approved this agreement would become effective after our current agreement expires in June of 2023. The funding request was for \$1 million.

-I facilitated a number of HBRA stakeholder meetings, including meetings to discuss the HBRA 50<sup>th</sup> Anniversary, and to discuss messaging of dog leash rules in HBRA

-I did photomonitoring in HBRA in the Swing Hill and Spring Box management units where fuels management work is being done.

-I participated in a stakeholder interview as part of the Marine Board grant to do planning and permitting for a future canoe and kayak put-in facility at HBRA.

-I met a team of Oregon Dept. of Agriculture staff out at HBRA to help get them started on monitoring of the Bradshaw's lomatium population. The species has been de-listed at the federal level but is still listed as endangered by the State of Oregon.

-I issued processed Special Use Permits, including one for an artist to harvest invasive giant knotweed shoots to use to make paper for an art project, and another to record songbird songs at HBRA.

-I worked with Bjorn set up and coordinate a contract with Trout Mountain Forestry to sell logs from trees removed as hazard trees from a county-owned parcel along Goodpasture Road in the Holiday Farm Fire area.

-I provided four western redcedar saplings to plant in Harbor Vista Park for screening next to the new cabins

-I helped staff the Open House for the Armitage Park Campground expansion project on April 12<sup>th</sup>.

-I marked patches in Zumwalt Park to avoid mowing during the spring while the camas and other native wildflowers are blooming and setting seed.

-I toured Hileman Park to check on habitat conditions and look for camp sites.

-I participated in a meeting of the Rivers to Ridges Prescribed Burning subcommittee, in preparation for the upcoming prescribed burn season.